



Town of Brunswick

Rensselaer County, New York



Town Board Organizational Meeting

Agenda

January 5, 2026

www.townofbrunswick.org



Elected Officials

Supervisor: Philip H. Herrington

Council Members:

James Sullivan Gordon Christian

Mark Balistreri Mark Cipperly

Town Clerk:

Receiver of Taxes: Jayne Tarbox

Town Justices:

Terrance Buchanan

Gary Gordon

Call to Order *Hon. Philip H. Herrington Presiding*

Salute to the Flag

Business Meeting

Resolutions 1-26

New Business

Old Business

Comments from Visitors

(Please proceed to podium and clearly state name and street name.)

Adjournment

TOWN BOARD
TOWN OF BRUNSWICK
Organizational Meeting

January 5, 2026

FILED RESOLUTIONS

Number	Title
1	RESOLUTION APPOINTING AND FIXING 2026 SALARIES OF OFFICERS AND EMPLOYEES OF THE TOWN OF BRUNSWICK
2	RESOLUTION FIXING SALARIES OF ELECTED OFFICIALS OF THE TOWN OF BRUNSWICK FOR THE YEAR 2026
3	RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE TOWN OF BRUNSWICK FOR THE YEAR 2026
4	RESOLUTION AUTHORIZING SUPERVISOR TO MAKE INTER-FUNDCASH TRANSFERS PURSUANT TO GENERAL MUNICIPAL LAW, SECTION 9-A, FOR AND DURING THE FISCAL YEAR 2026
5	RESOLUTION RE-ISSUING, RE-ADOPTING AND CONTINUING TOWN POLICIES
6	RESOLUTION APPOINTING MEMBERS TO PLANNING BOARD AND ZONING BOARD OF APPEALS
7	RESOLUTION THAT TOWN CLERK BE APPOINTED THE DELEGATE OF AUTHORITY PERTAINING TO BINGO LICENSES AND PERMITS FOR THE TOWN OF BRUNSWICK FOR THE YEAR 2026
8	RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO PURCHASE EQUIPMENT, TOOLS AND OTHER IMPLEMENTS IN A TOTAL AMOUNT NOT TO EXCEED \$1,500.00 DURING FISCAL YEAR 2026
9	RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS
10	RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR THE YEAR 2026
11	RESOLUTION ESTABLISHING COMMUNICATIONS/EXPENSE ACCOUNT FOR THE TOWN SUPERVISOR FOR THE YEAR 2026
12	RESOLUTION DESIGNATING TOWN SUPERVISOR AS THE OFFICIAL DELEGATE OF THE TOWN OF BRUNSWICK FOR THE 2026 ANNUAL MEETING OF THE NYS ASSOCIATION OF TOWNS
13	RESOLUTION DESIGNATING OFFICIAL NEWSPAPER FOR THE TOWN OF BRUNSWICK FOR THE YEAR 2026

14	RESOLUTION ESTABLISHING OFFICIAL AND REGULAR DATE, TIME AND LOCATION FOR MEETINGS OF THE TOWN BOARD OF THE TOWN OF BRUNSWICK FOR THE YEAR 2026
15	RESOLUTION AUTHORIZING DOG CONTROL OFFICER TO COLLECT IMPOUNDMENT FEES
16	RESOLUTION AUTHORIZING THE BUILDINGS AND CODE INSPECTOR TO COLLECT FEES FOR LICENSES AND PERMITS AND REMIT THEM TO THE SUPERVISOR ON A MONTHLY BASIS
17	RESOLUTION DESIGNATING POLLING PLACES FOR ELECTION DISTRICTS WITHIN TOWN OF BRUNSWICK FOR AND DURING THE YEAR 2026
18	RESOLUTION APPOINTING CHAIRPERSONS OF PLANNING BOARD AND ZONING BOARD OF APPEALS
19	RESOLUTION AUTHORIZING CHECKS TO BE SIGNED WITH FACSIMILE SIGNATURES
20	RESOLUTION FIXING COMPENSATION PAYABLE TO CHAIRPERSONS AND MEMBERS OF PLANNING BOARD AND ZONING BOARD OF APPEALS FOR THE YEAR 2026
21	RESOLUTION THAT TOWN EMPLOYEES USING THEIR OWN VEHICLES ON TOWN BUSINESS BE REIMBURSED THEREFOR AT THE 2026 PER MILE RATE ALLOWED BY INTERNAL REVENUE SERVICE FOR BUSINESS USE OF A PERSONAL VEHICLE
22	RESOLUTION ESTABLISHING KEYES LANE COMMUNITY CENTER USE FEE
23	RESOLUTION APPOINTING TOWN ATTORNEY
24	RESOLUTION MOVING THE RESPONSIBILITY FOR WORKERS' COMPENSATION REPORTING FROM THE OFFICE OF THE TOWN CLERK TO THE BOOKKEEPER
25	RESOLUTION APPOINTING CHRISTOPHER LANGLOIS AS ATTORNEY TO THE TOWN ZONING BOARD
26	RESOLUTION APPOINTING CHRISTOPHER LANGLOIS AS ATTORNEY TO THE TOWN PLANNING BOARD

RESOLUTION NO. 1, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION APPOINTING AND FIXING 2026 SALARIES OF
OFFICERS AND EMPLOYEES OF THE TOWN OF BRUNSWICK**

BE IT RESOLVED, that, for the year 2026, the Town Board of the Town of Brunswick does hereby fix and establish the salaries of and, where appropriate, appoint, the non-elected officers and employees of the Town of Brunswick as hereinafter set forth:

NAME	OFFICE	SALARY	PAYABLE
Harold Smith	Court Officer	\$22.97/hr.	Biweekly
Michael Bayly	Superintendent of Highways	\$92,688.79	Biweekly
Patrick Poletto	Asst. to Supervisor (PT - max. 16 hrs./week)	\$36.52/hr.	Biweekly
Victoria Burdick	Dog Control Officer	\$12,480.00	Biweekly
Tracy Broderick	Town Historian	\$6,951.66	Monthly
Danica Navarette	Assessment Department Assistant	\$43,680.00	Biweekly
Julie Irick	Sole Assessor	\$83,096.00	Biweekly
David Gruenberg	Town Attorney	\$62,000.00	Biweekly
Thomas R. Cioffi	Deputy Town Attorney	\$26,000.00	Biweekly
Thomas Engster	Recycling Coordinator	\$23.83/hr.	Biweekly
Tracy Broderick	Secretary to Supervisor	\$46,477.71	Biweekly

NAME	OFFICE	SALARY	PAYABLE
Yaacoub Salame	Custodian (Buildings)	\$20.80/hr.	Biweekly
Darlene Miller	Custodian (Keyes Lane)	\$20.80/hr.	Biweekly
Cheryl Roberts	Deputy Town Clerk	\$43,264.00	Biweekly
Cheryl Roberts	Dep. Registrar Vital Statistics	\$2,000.00	Semi-annually
Shawn Bosko	Recycling Laborer (PT)	\$16.22/hr.	Biweekly
Vincent Dama-Poleto	Assistant to Receiver of Taxes and Superintendent of Water	\$46,800.00	Biweekly
Becky Legacy	Bookkeeper	\$90,809.83	Biweekly
Michael Czornyj	Court Officer	\$21.60/hr.	Biweekly
James Delsanto	Asst. to Highway Superintendent (PT - Max. 16 hrs/wk)	\$25.89/hr.	Biweekly
Dennis Page	Seasonal Highway Laborer (PT)	\$20.80/hr.	Biweekly
William Bradley	Superintendent of Water	\$110,355.80	Biweekly
Matthew Foley	Traffic Violations Attorney	\$161.76/hr.	Biweekly
Thomas Martin	Seasonal Highway MEO "Heavy" (PT)	\$23.00/hr.	Biweekly
Steven Wohlleber	Seasonal Highway Laborer (PT)	\$20.80/hr.	Biweekly
Michael Drinkwine	Court Officer	\$21.60/hr.	Biweekly
Janice Cellucci	Court Clerk	\$55,000.00	Biweekly
Wendy Kneer	Clerical Assistant	\$55,000.00	Biweekly
Andrew Gilchrist, Jr.	Building Department Assistant	43,680.00	Biweekly
Peter Patti	Court Officer	\$21.60/hr.	Biweekly
Kevin Mainello	Building & Zoning Supervisor	\$86,000.00	Biweekly

NAME	OFFICE	SALARY	PAYABLE
Andrew Gilchrist, Jr.	Planning Board Admin. Assist.	\$30.00/hr.	Monthly
Andrew Gilchrist, Jr.	Zoning Board of Appeals Admin. Assist.	\$30.00/hr.	Monthly
Vincent Dama Poletto	Town Board Meetings	\$25.00/hr.	Biweekly

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 2, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION FIXING SALARIES OF ELECTED OFFICIALS
OF THE TOWN OF BRUNSWICK FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, the Town Board of the Town of Brunswick does hereby fix and establish the salaries of the elected officials of the Town of Brunswick in the amounts and in the manners payable as hereinafter set forth:

NAME	TITLE	SALARY	PAYABLE
Philip H. Herrington	Supervisor	\$43,540.52	Biweekly
Mark Balistreri	Councilman	\$14,160.10	Biweekly
Mark Cipperly	Councilman	\$14,160.10	Biweekly
James Sullivan	Councilman	\$14,160.10	Biweekly
Gordon Christian	Councilman	\$14,160.10	Biweekly
Terrance A. Buchanan	Town Justice	\$36,772.69	Biweekly
Gary Gordon	Town Justice	\$36,772.69	Biweekly
Jayne Tarbox	Receiver of Taxes	\$40,352.00	Biweekly

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 3, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES
FOR THE TOWN OF BRUNSWICK FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, the **PIONEER COMMERCIAL BANK** be and hereby is designated as an official depository for funds of the Town of Brunswick including, but not limited to, the following:

General Fund Account
 Highway Fund Account
 Water Fund Account
 Sewer Fund Account
 Special Sewer District No. 6 Account
 Trust & Agency Account (Net Pay/Employee Benefits)
 Site Plan Review Account
 Open Space Trust Fund Account
 Code Enforcement Officer Account
 CSEA Unit Account
 Town Justice Account (Judge Buchanan)
 Town Justice Account (Judge Gordon)
 Receiver of Taxes Account
 Receiver of Taxes Account - Water
 Youth Reserve Account
 Capital Fund
 Town Clerk
Special Fire Account
North/South Road Reserve Fund
TE Site Plan Fees
Veteran's Memorial Park
Special Sewer 6 Reserve
Special Water No. 11
Consolidated Water
Ambulance District

and be it further

RESOLVED, that, for the year 2026, the **NEW YORK COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM** be and hereby is designated as an official depository for funds of the Town of Brunswick including, but not limited to, the following:

TOB Money Market Fund

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 4, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION AUTHORIZING SUPERVISOR TO MAKE INTER-FUND
CASH TRANSFERS PURSUANT TO GENERAL MUNICIPAL LAW,
SECTION 9-A, FOR AND DURING THE FISCAL YEAR 2026**

WHEREAS, pursuant to General Municipal Law, Section 9-A, municipalities are authorized to make temporary cash transfers between funds, upon certain conditions, in order to meet current financial obligations; now, therefore

BE IT RESOLVED, that for and during the fiscal year 2026, the Town Board does hereby authorize and empower the Supervisor to make temporary inter-fund cash transfers in accordance with and subject to the requirements of General Municipal Law, Section 9-A, for the purpose of meeting the current financial obligations of the Town.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 5, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION RE-ISSUING, RE-ADOPTING
AND CONTINUING TOWN POLICIES**

WHEREAS, the Town having heretofore adopted the following policies which are currently in force and effect, as amended through and including December 31, 2025:

1. Employee Handbook (Personnel Policy)
2. Investment Policy
3. Purchasing Policy
4. Facility Use Policy
5. Internet Acceptable Use Policy
6. Fixed Asset Policy
7. Credit Card Usage Policy
8. Workplace Violence Prevention Policy & Program
9. Federal Department of Transportation Drug & Alcohol Policy & Program
10. Sexual Harassment Policy

;now, therefore

BE IT RESOLVED, that the Town Board does hereby re-issue, re-adopt and continue all of the said policies, as amended through and including the date of this Resolution, for the year 2026.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 6, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION APPOINTING MEMBERS TO PLANNING
BOARD AND ZONING BOARD OF APPEALS**

WHEREAS, there is currently one (1) vacancy on the Planning Board and one (1) vacancy on the Zoning Board of Appeals; now, therefore

BE IT RESOLVED, that, after due deliberation, the Town Board does hereby appoint the following individuals to the offices and for the terms as hereinafter set forth:

NAME	OFFICE	TERM
John Mainello, III	Member, Town Planning Board	January 1, 2026 - December 31, 2032
Patricia Curran	Member, Town Zoning Board of Appeals	January 1, 2026 - December 31, 2030
Matthew Grab	Member, Town Zoning Board of Appeals	January 1, 2026 - December 31, 2029

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 7, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION THAT TOWN CLERK BE APPOINTED
THE DELEGATE OF AUTHORITY PERTAINING TO
BINGO LICENSES AND PERMITS FOR THE TOWN OF
BRUNSWICK FOR THE YEAR 2026**

WHEREAS, pursuant to a Resolution enacted in December, 1971, a Delegate of Authority is necessary to legalize Bingo permits and/or licenses; now, therefore

BE IT RESOLVED, that, for the year 2026, the Town Clerk, be and she hereby is appointed the Delegate of Authority for said Bingo licenses and permits for the Town of Brunswick.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 8, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO
PURCHASE EQUIPMENT, TOOLS AND OTHER IMPLEMENTS IN A
TOTAL AMOUNT NOT TO EXCEED \$1,500.00 DURING FISCAL 2026**

BE IT RESOLVED, that, for and during the fiscal year 2026, the Highway Superintendent of the Town of Brunswick be and hereby is authorized to purchase equipment, tools and other implements for the maintenance, construction or reconstruction of Town roads, or devices for the removal of snow and ice from Town roads, in a total amount not to exceed One Thousand Five Hundred Dollars (\$1,500.00), without prior approval of the Town Board.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 9, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS

BE IT RESOLVED, that the Town Board does hereby appoint Cheryl Roberts to the Office of Registrar of Vital Statistics of the Town of Brunswick, for a term commencing on January 1, 2026, and expiring on December 31, 2026 or until a Town Clerk has been appointed.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 10, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION ESTABLISHING PETTY
CASH FUNDS FOR THE YEAR 2026**

BE IT RESOLVED, that for the year 2026, the following petty cash funds be and hereby are established for all the purposes allowed in Section 64, 1- a., of the Town Law of the State of New York.

DEPARTMENT	AMOUNT OF FUND
Town Clerk	\$200.00
Building Department	\$50.00
Receiver of Taxes	\$300.00
Recycling Center	\$30.00
Court Clerk	\$100.00

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 11, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION ESTABLISHING COMMUNICATIONS/EXPENSE
ACCOUNT FOR THE TOWN SUPERVISOR FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, an account be established, not to exceed the sum of Two Thousand Dollars (\$2,000.000), for the Supervisor of the Town of Brunswick, for communication and other expenses incurred for Town purposes, while conducting official business within and outside the Town of Brunswick, and that the said Supervisor may charge such communication and other expenses on Town of Brunswick accounts, up to said amount.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 12, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION DESIGNATING TOWN SUPERVISOR AS THE
OFFICIAL DELEGATE OF THE TOWN OF BRUNSWICK FOR THE
2026 ANNUAL MEETING OF THE NYS ASSOCIATION OF TOWNS**

WHEREAS, it appearing that this Town Board will not be authorizing a delegation from the Town to attend the 2026 Annual Meeting of the New York State Association of Towns; now, therefore

BE IT RESOLVED, that Supervisor Philip H. Herrington be and hereby is designated the official delegate of the Town of Brunswick at the 2026 Annual Meeting of the New York State Association of Towns, and that the Tow shall be responsible for all costs necessarily incurred, if any, in connection with his remote participation in the Annual Meeting, if provision therefor is made.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 13, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPER
FOR THE TOWN OF BRUNSWICK FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, **THE RECORD**, a weekly newspaper having general circulation in the Town of Brunswick, be and hereby is designated as the official newspaper of the Town of Brunswick; and be it further

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 14, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION ESTABLISHING OFFICIAL AND REGULAR DATE,
TIME AND LOCATION FOR MEETINGS OF THE TOWN BOARD
OF THE TOWN OF BRUNSWICK FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, the second Thursday of each month at 7:00 P.M. shall be the Regular Meeting date and time for the Town Board of the Town of Brunswick, and that the Town Office Building, located at 336 Town Office Road, in the Town of Brunswick, shall be the official meeting place for all Regular Meetings.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 15, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION AUTHORIZING DOG CONTROL
OFFICER TO COLLECT IMPOUNDMENT FEES**

WHEREAS, in the past, inconvenience has occurred in the payment of impoundment fees to the Town Clerk by owners of dogs which have been impounded by the Dog Control Officer; now therefore,

BE IT RESOLVED, that, for the year 2026, the Dog Control Officer of the Town of Brunswick be and hereby is authorized and directed to receive and collect impoundment fees, and to thereafter transmit them forthwith to the Town Clerk; and be it further

RESOLVED, that the said Dog Control Officer shall prepare and forward a report to the Town Board on a monthly basis, setting forth all fees received, and the dates they were received and transmitted to the Town Clerk.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 16, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION AUTHORIZING THE BUILDINGS AND CODE
INSPECTOR TO COLLECT FEES FOR LICENSES AND PERMITS
AND REMIT THEM TO THE SUPERVISOR ON A MONTHLY BASIS**

BE IT RESOLVED, that, for the year 2026, the Buildings and Code Inspector is authorized and directed to collect fees for licenses and permits and to remit the same to the Supervisor on a monthly basis; and be it further

RESOLVED, that the said Buildings and Code Inspector be assisted in the said duties with respect to cash deposits and maintaining the cash books by the Sole Assessor or her assistant, provided that the person so assisting the Buildings and Code Inspector be bonded.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 17, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION DESIGNATING POLLING PLACES
FOR ELECTION DISTRICTS WITHIN TOWN OF
BRUNSWICK FOR AND DURING THE YEAR 2026**

WHEREAS, the Town is required to annually adopt a resolution designating polling places for all election districts within the Town; now, therefore

BE IT RESOLVED, that the Town of Brunswick does hereby designate the following locations as polling places for the year 2026:

<u>ELECTION DISTRICT</u>	<u>ADDRESS</u>	<u>LOCATION</u>
BRUNSWICK 1	TAMARAC SCHOOL	ROUTE 2
BRUNSWICK 2	MT. VIEW FIREHOUSE	SHAFTER AVENUE
BRUNSWICK 3	EAGLE MILLS FIREHOUSE	ROUTE 2
BRUNSWICK 4	EAGLE MILLS FIREHOUSE	ROUTE 2
BRUNSWICK 5	SYCAWAY FIREHOUSE	566 HOOSICK ROAD
BRUNSWICK 6	SYCAWAY FIREHOUSE	566 HOOSICK ROAD
BRUNSWICK 7	BRUNSWICK TOWN OFFICE	336 TOWN OFFICE ROAD
BRUNSWICK 8	BRUNSWICK TOWN OFFICE	336 TOWN OFFICE ROAD
BRUNSWICK 9	TAMARAC SCHOOL	ROUTE 2
BRUNSWICK 10	KEYES LANE COMMUNITY CENTER	KEYES LANE

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 18, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION APPOINTING CHAIRPERSONS OF PLANNING
BOARD AND ZONING BOARD OF APPEALS**

WHEREAS, for the year 2026, the Town Board does hereby make the following appointments:

NAME	OFFICE
Russell Oster	Chairperson, Town Planning Board
Ann Clemente	Chairperson, Town Zoning Board of Appeals

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 19, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION AUTHORIZING CHECKS TO
BE SIGNED WITH FACSIMILE SIGNATURES**

BE IT RESOLVED, for the year 2026, that pursuant to Section 29, subd. 3 of the Town Law, the Town Board does hereby authorize Town checks to be signed with the facsimile signature of the Supervisor or any other Town officer whose signature is required.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 20, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION FIXING COMPENSATION PAYABLE TO
CHAIRPERSONS AND MEMBERS OF PLANNING BOARD
AND ZONING BOARD OF APPEALS FOR THE YEAR 2026**

BE IT RESOLVED, that, for the year 2026, the Town Board of the Town of Brunswick does hereby fix and establish the compensation payable to the Chairmen and Members of the Planning Board and Zoning Board of Appeals as follows:

TITLE	COMPENSATION	PAYABLE
Chairperson, Planning Board	\$250.00/meeting	Quarterly
Chairperson, Zoning Board of Appeals	\$250.00/meeting	Quarterly
Member, Planning Board	\$150.00/meeting	Quarterly
Member, Zoning Board of Appeals	\$150.00/meeting	Quarterly

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 21, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION THAT TOWN EMPLOYEES USING THEIR OWN
VEHICLES ON TOWN BUSINESS BE REIMBURSED THEREFOR AT THE
2026 PER MILE RATE ALLOWED BY INTERNAL REVENUE SERVICE
FOR BUSINESS USE OF A PERSONAL VEHICLE**

BE IT RESOLVED, that, for the year 2026, with the prior approval of the Supervisor, an allowance equal to the rate allowed by the Internal Revenue Service for business use of a personal vehicle for the year 2026, be paid to Town employees using their own vehicles for official Town business and that a daily log be submitted showing starting and finishing mileage, together with a voucher for payment.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 22, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION ESTABLISHING KEYES
LANE COMMUNITY CENTER USE FEE**

BE IT RESOLVED, that for the year 2026, the use fee for the Keyes Lane Community Center be and hereby is established to be \$200.00 per event.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 23, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

RESOLUTION APPOINTING TOWN ATTORNEY

BE IT RESOLVED, that the Town Board does hereby appoint the following individual to the following office for the term hereinafter set forth:

NAME	OFFICE	TERM
David Gruenberg	Town Attorney	Expires: December 31, 2026

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON

VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 24, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION MOVING THE RESPONSIBILITY FOR
WORKERS' COMPENSATION REPORTING FROM
THE OFFICE OF THE TOWN CLERK TO THE BOOKKEEPER**

WHEREAS, the responsibility for reporting required data to the New York State Workers' Compensation system has previously been handled by the Office of the Town Clerk; and

WHEREAS, such duties are more consistent with the duties of the Town Bookkeeper;

NOW, THEREFORE

BE IT RESOLVED, that said Workers' Compensation duties are hereby transferred from the Office of the Town Clerk to the Bookkeeper.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 25, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION APPOINTING CHRISTOPHER LANGLOIS
AS ATTORNEY TO THE TOWN ZONING BOARD**

WHEREAS, the Town of Brunswick has previously used the legal services of Andrew Gilchrist, who provided consistent and valuable legal advice to the Zoning Board for many years; and

WHEREAS, attorney Gilchrist has advised the Town Board that he is retiring from the practice of law, and will no longer be able to serve in that capacity; and

WHEREAS, Christopher Langlois with the firm of Girvin & Ferlazzo, P.C., is an attorney experienced in municipal law, and has provided legal advice to the Town over the years in a number of other matters, to the satisfaction of the Town Board;

NOW, THEREFORE

BE IT RESOLVED, that the Town Board hereby appoints Christopher Langlois as attorney for the Brunswick Town Zoning Board for the period from January 1, 2026, through December 31, 2026, at an annual contractual amount of \$12,000.00.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026

RESOLUTION NO. 26, 2026

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING**

January 5, 2026

**RESOLUTION APPOINTING CHRISTOPHER LANGLOIS
AS ATTORNEY TO THE TOWN PLANNING BOARD**

WHEREAS, the Town of Brunswick has previously used the legal services of Andrew Gilchrist, who provided consistent and valuable legal advice to the Planning Board for many years; and

WHEREAS, attorney Gilchrist has advised the Town Board that he is retiring from the practice of law, and will no longer be able to serve in that capacity; and

WHEREAS, Christopher Langlois with the firm of Girvin & Ferlazzo, P.C., is an attorney experienced in municipal law, and has provided legal advice to the Town over the years in a number of other matters, to the satisfaction of the Town Board;

NOW, THEREFORE

BE IT RESOLVED, that the Town Board hereby appoints Christopher Langlois as attorney for the Brunswick Town Planning Board for the period from January 1, 2026, through December 31, 2026, at an annual contractual amount of \$24,000.00.

The foregoing Resolution offered by, _____ and
seconded by _____, was duly put to a roll call vote as follows:

**COUNCILMAN CIPPERLY
COUNCILMAN CHRISTIAN
COUNCILMAN SULLIVAN
COUNCILMAN BALISTRERI
SUPERVISOR HERRINGTON**

**VOTING _____
VOTING _____
VOTING _____
VOTING _____
VOTING _____**

The foregoing Resolution was (was not) thereupon declared duly adopted.

Dated: January 5, 2026